

31/07/2024

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING OF GOODNESTONE PARISH COUNCIL HELD ON WEDNESDAY 31st JULY 2024 AT 7.30PM AT GOODNESTONE VILLAGE HALL

PRESENT:

Councillors: Jon Aldington (JA), Paul Allen (PA), Sue Baker (SB), Francis Plumptre (FS), Karen Stanford (KS) 1 Member of the Public, Parish Clerk – Joanna Jones, District Cllr Bartlett (part)

1. APOLOGIES

County Cllr Chandler and District Cllr Porter.

2. PUBLIC CONTRIBUTION TIME

The meeting closed and one member of the public reported on; the success of the Goodnestone Street Party, the availability of Neighbourhood Watch boards and window stickers and gave an update on the Kent Carriers Bus Service scheme that is being revamped from April with a membership charge of £50 for the year, details will all be included in The Messenger. The Chairman thanked the member of the public and said that support for any community bus proposal would be considered by the Parish Council, the meeting then re-opened.

3. DECLARATIONS OF INTEREST

Declarations of interest in item 15. were declared by Cllrs Allen and Baker as they are both members of the Windmill Committee and by Cllr Aldington in item 13ai. planning application DOV24/00634 as the applicants are his neighbours.

4. ELECTION OF VICE CHAIRMAN

RESOLVED that Councillor Stanford becomes Vice Chairman. Proposed by Cllr Aldington and seconded by Cllr Baker.

5. MINUTES OF LAST MEETING

RESOLVED the minutes of the Annual Parish Meeting held on 22nd May 2024 be duly signed by the Chairman as a true and correct record of the meeting.

6. REPORTS

a) County Councillor – Chandler – email sent

b) District Councillors – Bartlett & Porter - June report emailed and Anti-social behaviour reported
District Cllr Bartlett reported on the broken streetlight in Chillenden, the repair is now complete DDC will chase for UKPower Networks to reconnect it. He also reported on the tree that was cut down in the Conservation Area without Planning Permission, an investigation has been carried out by DDC, there is no registered owner of the land and DDC can't do anymore until they have the details of the Tree Surgeon who cut the tree down and the landowners. District Cllr Bartlett also reported on the Dover Beacon Levelling Up, Western Heights and Roman Painted House projects and the recent DDC Planning Enforcement meeting at DDC where Councillors were told there is a huge backlog of enforcement cases and moving forward DDC are only going to work on the cases that are achievable. The report also covered Dover Fastrack, the proposed new six lane swimming pool at Tides, Kearsney Abbey's recent Green Flag Award and the Local Plan. Cllr Allen asked how to report the broken mirror on the corner of Goodnestone Road between the Church and the Village Hall, Clerk to follow up with Highways. **Action Clerk**

c) Parish Councillors – no reports

d) Community PC – PC Jon Bowler – report emailed

Discussions were held, it was agreed to include details of the domestic CCTV Police registration scheme in the next edition of The Messenger. **Action KS**

7. ACTIONS

Action	Owner	Status	Update
Footpaths Lower Rowling/Knowlton	JA	On-going	Lower Rowling footpaths look to be ok, to inspect Knowlton footpaths and report on the KCC Public Rights of Way Reporting Tool, if needed.
Fixed Asset Register	Parish Councillors/ Clerk	Discharged	Fixed Assets register produced and details of volunteers to check the defibrillators provided.
Draft Grant Application Form	JA	Discharged	Grant form now on the website
National Grid Pylons	KCC (SC)	On-going	Cty Cllr SC will follow up with KCC for an update, Clerk had received consultation details for other Parish Councils -to forward details. Action Clerk
Speed Indicator Device	SB	On-going	Device has an intermittent fault, SB has estimates for checking/service costs, to arrange delivery of unit to Westcotec, RESOLVED up to £500 worth of repairs agreed.
Defibrillators	Clerk	Discharged	Defibrillators now fully functioning and registered with The Circuit
Election of Vice Chairman	Clerk	Discharged	Added to this agenda
Public Contribution Time	Clerk	Discharged	Overgrown vegetation reported to KCC Highways, all cut back by parishioners.
EE496 & EE497 Map Modification Order 2022	JA, PA, SB, Clerk	Discharged	Reviewed, no action required as no practical difference made.
Speedwatch Initiative	Clerk	Discharged	Speedwatch can be conducted in a 20mph zone
Goodnestone Noticeboard	Clerk, PA	Discharged	Goodnestone Noticeboard installed
Environmental Fund	Clerk	Discharged	Added to this agenda
Defibrillators	PA SB Clerk	Discharged	Checker details provided, registered with The Circuit
2024/24 Budget	Clerk	Discharged	Budget amended for VAT refunds claimed
Certificate of Exemption - AGAR	Clerk JA	Discharged	Submitted & AGAR on website
Clerk – Pension & Hours	Clerk , JA	Discharged	Clerk forwarded pension scheme details to JA who followed up with KCC
Gov.uk emails	JA	Discharged	Research carried out into .gov email addresses

8. FOOTPATH OFFICER REPORT

- a) Report – nothing specific to report
- b) KCC Restricted Byway – confirmed order EE269A.

Noted by members.

9. HIGHWAY OFFICER REPORT

- a) New position for SID pole – Agreed by Kent County Council, cost £1,080.01

Nothing more to discuss.

- b) Speedwatch initiative

No volunteers have come forward, the sandwich board has worked to slow traffic, Cllr KS to research different options for a weather-proof type of board, Clerk to request more 20mph bin stickers from KCC.

Action KS and Clerk

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- c) Station Road, Chillenden, closed 31st May
- d) Rowling Road – closed 3rd June up to 2 days
- e) Short Street – closed 5th June
- f) Boyes Lane, Goodnestone – closed 20th June up to 7 days
- g) Highway Improvement Plan Pack & KCC Highways Newsletter– emailed out
- h) A256 Temporary Road Closure – C237 Venson Road to Entry A256 Roundabout – 5th to 10th August
- i) KCC Local Transport Plan Consultation

All of the above noted by members.

- j) Dangerous junctions

Discussions were held, it was agreed that the Clerk is to report to the Community PC the accident at the top of Griffin Hill on 31st July at 5.15-5.30pm to ensure that it is included in accident statistics and the Clerk to report the overgrown vegetation/hedgerows near Copman's Hall, coming out of Chillenden to KCC Highways.

Action Clerk

- k) Construction traffic in Rowling

Discussions were held about the lack of a Construction Management Plan for the DOV/19/01525 building works and the lack of passing places on Rowling Roads, Clerk to report concerns to DDC Planning Department.

Action Clerk

10. COMMUNITY INITIATIVES

- a) Parish Noticeboard for Goodnestone - installation costs

Discussions were held, RESOLVED to pay £75 for labour and materials for the installation of the noticeboard, Clerk to set up to pay between meetings, once invoice received. Parishioner concerns about the location of the noticeboard were noted.

Action Clerk

- b) New litterbin for Goodnestone

Discussions were held, it was agreed to locate the new litterbin in front of the telegraph pole, near to the noticeboard, Clerk to inform DDC.

Action Clerk

- c) Millenium Field – How to maximise usage and add value to the village

- d) Environmental Fund – Options for spending budget held over from previous year

Discussions were held about both items together and it was decided that a working party would be formed who would feedback proposals to the full Parish Council Meeting, KS, SB, Christine and a representative from the school to form the working party.

Action KS, SB

- e) Mowing Contract

It was agreed that the frequency and extent of mowing would be discussed by the working party.

Action KS & SB

- f) Defibrillators – nothing more to discuss.

11. FINANCE

- a) Natwest Bank Deposit account

The Natwest Deposit Account is still open, KS to arrange for funds to be transferred to Unity Trust and to close the account.

Action KS

- b) Accounts 2024/25 – Actual v Budget to 30th June 2024

The Clerk went through the figures, RESOLVED to adopt the Accounts – Actual v Budget to 30th June 2024.

- c) Clerk – Local Government Pension Scheme & Hours

The Clerk reported that she was currently owed approximately twelve hours this would go on the agenda to be reviewed after a full year of employment, JA to follow up with Cty Cllr Chandler the high costs of joining the KCC pension scheme.

Action Clerk & JA

- d) Financial Services Compensation Scheme Unity Trust Annual Review – Eligibility confirmed by clerk

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Noted by members.

12. PAYMENTS

a) Payments to be approved

RESOLVED the following payments should be made.

Payee	Service	Invoice	Amount
Joanna Jones	Clerk's Net Salary June		£156.60
HMRC	PAYE - June		£39.00
Unity Trust	Quarterly Fee – 30/06/2024	Stat.	£13.65
Set up to be paid			
Roger Austin	Mowing of Playing Field & Millenium Field – 11/06/24	2397	£255.00
Roger Austin	Mowing of Playing Field & Millenium Field- 01/07/24	2404	£168.00
Roger Austin	Mowing of Playing Field & Millenium Field- 12/07/24	2410	£168.00
Joanna Jones	Clerk's Net Salary July		£156.40
HMRC	PAYE - July		£39.20
Roger Austin	Mowing of Playing Field & Millenium Field- 28/07/24	2420	£168.00
Joanna Jones	WH Smiths – Magnets for Noticeboard		£7.98
DDC	Printing of The Messenger Newsletter	1016159	£22.32

13. PLANNING

a) Planning Applications

To discuss any planning applications received prior to the meeting

i) DOV/24/00634

Proposal: Erection of an outbuilding

Location: The Oast House, Cave Lane, Goodnestone, CT3 1PB

Members were most concerned that despite an extension being granted until 1st August the decision to grant planning permission was made on 30th July. Discussions were held, it was agreed that the Clerk is to inform Sarah Platts, Head of Planning at DDC, that the Parish Council are concerned about the lack of opportunity to consult on this application and feel that due process has not been followed and they would like the decision to be re-visited.

Action Clerk

b) Planning Decisions

To note any planning applications received prior to the meeting

i) DOV/24/00354

Proposal: Works to facilitate change of use to residential dwelling with the erection of a single-storey rear extension, minor external alterations, extensive repair and renovation works.

Location: The Forge, Goodnestone Road, Chillenden Kent – Granted Listed Building Consent

ii) DOV/24/00353 & Dov/24/00354

Proposal: Change of use to residential dwelling with the erection of a single-storey rear extension, minor external alterations, extensive repair and renovation works and associated parking.

Location: The Forge, Goodnestone Road, Chillenden Kent – Granted

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iii)DOV/24/00337

Proposal: Erection of a garage car port

Location: Pear Tree House, Orchard Court, Chillenden, CT3 1YA - Granted

All of the above noted by members.

c) Planning Correspondence

To discuss any correspondence related to planning

None.

d) Report

None.

14. CORRESPONDENCE

- a) KALC (Kent Association Local Councils) & NALC (National Association Local Councils) – all updates emailed.

Noted by members.

- b) KCC – The Local Nature Recovery Strategy for Kent & Medway – Survey

Agreed that SB would review.

Action SB

15. CHILLENDEEN WINDMILL

- a) Proposed KCC Consultation to Divest

Cllr Allen reported that KCC had voted to continue to try to divest themselves of the windmills by a method that ensures they will continue to be sustainable and will be community assets, there is a Kent Mill Managers meeting on 29th August, support had been requested from MP Roger Gale.

16. COMMUNICATION

- a) Gov.uk – website & emails - £100 grant available

Discussions were held, RESOLVED to spend up to £300 on .gov email addresses and website, JA to forward contact to Clerk so that she could enquire if the Parish Council can register for a .gov domain themselves rather than having to go through an intermediary and then JA and Clerk to organise .gov emails addresses and website.

Action JA & Clerk

17. EVENTS

- a) Training – KALC & Local Meeting 24th July– Minutes emailed.

Noted by members.

18. PUBLIC CONTRIBUTION TIME: A short session set aside for parishioners to raise matters.

Individual contributions should be kept to less than 5 minutes.

It was reported that Aylesham Heritage Group had very successfully attended the Street Party and it was decided that a heritage/historical winter event should be organised with the archives to celebrate the Goodnestone, Chillenden, Aylesham connection.

19. DATE OF NEXT MEETING

25th September – 7.30pm – Chillenden Village Hall

20th November – 7.30pm - Goodnestone Village Hall

22nd January – 7.30pm - Goodnestone Village Hall

26th March - Goodnestone Village Hall

14th May - 7.30pm – Chillenden Village Hall

Meeting was formally closed at 21:23

Goodnestone Parish Council –
Budget v Actual to 30th June 2024, Budget 2024/25

INCOME	Budget 2023/24	Actual to 31-03-2024	Budget 2024/25	Actual 30/06/2024
Carried Forward	14,688.98	14,688.98	14,979.20	14,979.20
Precept	7,435.96	7,435.96	7,951.61	7,951.61
VAT			1,662.54	1,662.54
Interest		59.59	48.00	50.80
Total Income	22,124.94	22,184.53	24,641.35	24,644.15
PAYMENT Essential/Regular Payments	Budget 2023/24	Actual to 31-03-2024	Budget 2024/25	Actual 30/06/2024
Grounds Maintenance	1,000.00	1,600.00	1,750.00	148.75
Defibrillator Maintenance	200.00	-	200.00	327.00
Church Clock Maintenance	320.00	282.00	300.00	
Parish Noticeboards	1,800.00		1,800.00	718.04
Maintenance of shed on field	500.00		500.00	
Clerk - Salary & Pension		961.10	3,039.09	586.80
Administration		22.00	150.00	4.88
Messenger Newsletter	300.00	145.20	300.00	
Fairfield - Rent	50.00	50.00	50.00	
Parish Council Insurance	711.00	450.38	500.00	
KALC & SLCC Membership	235.00	221.78	250.00	196.27
Hall Hire - Meetings	300.00	155.00	200.00	
Audit Fees	120.00	60.00	60.00	
Payroll costs	100.00			
Election expenses		1,606.89	-	
Bank Charges	-		72.00	13.65
Grants	-	1,000.00	500.00	
Section 137 Grants - Pledged			1,000.00	
Training	-	150.00	150.00	
Speed Indicator Device - pole	-	54.98	1,200.00	
VAT		446.00		278.98
Bin & Installation costs			460.00	525.00
HIP			2,000.00	
Running cost & regular payments	5,636.00	7,205.33	14,481.09	2,799.37
Contingency/Reserves	12,084.94		5,756.26	
Ring fenced Reserves	4,404.00		4,404.00	50.00
Total	22,124.94	7,205.33	24,641.35	2,849.37
Bank Reconciliation 30/06/2024		B/F	14,979.20	
Natwest Current Account - 9760	-	Receipts	9,664.95	
Natwest Bus Res -9779	3.40			
Unity Trust - Instant Access	15,027.40			
Unity Trust - Current A/c	6,959.58			
Less:uncleared payments	- 156.60	Payments	-2,849.37	
	- 39.00			
	21,794.78		21,794.78	

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