

GOODNESTONE PARISH COUNCIL

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 0EU Tel: 01304 746036/07903 739792

21st March 2024

To all members of the Parish Council

You are hereby summoned to attend the Ordinary Meeting of Goodnestone Parish Council to be held on Wednesday 27th March 2024 at Chillenden Village Hall 7.30pm, for the purposes of transacting the following business.

Joanna Jones

Joanna Jones - Clerk to the Parish Council

AGENDA

1. APOLOGIES

2. **PUBLIC CONTRIBUTION TIME:** A short session set aside for parishioners to raise matters. Individual contributions should be kept to less than 5 minutes.

3. DECLARATIONS OF INTEREST

4. **MINUTES OF THE MEETING** – 31st January 2024

5. REPORTS

a) **County Councillor** – Trevor Bartlett – Rural Bus Services email sent

b) **District Councillor** – Porter report & emails sent

c) **Council Members**

d) **Community Police Officer** – Jon Bowler

6. ACTIONS

Issue	Owner	Status	Action/Update
Internet banking application	Clerk	On-going	To open Unity Trust Current and Deposit Accounts – Clerk to submit signed minutes & the additional information required to Unity Trust.
Communications workshop	KS	Not started	To organise communications workshop
Footpaths Lower Rowling/Knowlton	JA	Not started	To report on the KCC Public Rights of Way Reporting Tool
Millenium Field	Clerk	On-going	How to maximise usage and add value to village – add to next agenda
Environmental Fund	Clerk	On-going	Options for spending ring-fenced budget – add to next agenda
Local Government Pension Scheme	Clerk	On-going	Parish Council to join and approve membership of Clerk – add to next agenda
Fixed Asset Register	Parish Councillors/ Clerk	On-going	Parish Councillors to send photos of Fixed Assets to Clerk and identify a volunteer to check the defibrillators. Clerk to construct Fixed Asset Register
Co-Option	Clerk		Clerk to submit Declaration of Pecuniary Interest form to Dover District Council
Highway Improvement Plan	SB		Article in next Messenger to explain the importance of reporting all road accidents to the Police.
20mph Tool Kit	SB		Bin stickers, posters and banners to be distributed around Parish
Street light Out	SB		Article in next Messenger to explain how to report Highways faults on Kent County Council's Highways Reporting Tool

Parish Noticeboard/Bin	Clerk		Clerk to report to DDC that Christine would monitor/empty proposed new bin if it overflowed.
Mowing Contract	Clerk & FP		Source three quotes for cutting Fairfield & Millenium Field
Neighbourhood Watch - Stickers	SB		Details of stickers to be included in the next Messenger
Draft Grant Application Form	Clerk & JA		Clerk to update form & JA to put on website
Natwest Bank Online	KS & JS		Register Clerk for Natwest Online Banking
Precept Setting	Clerk		Submit Precept Form to DDC
Annual Parish Assembly	Clerk & CB		Invite speakers and include details in the next Messenger

7. FOOTPATHS

- a) Report

8. HIGHWAYS

- a) New position for SID pole – Agreed by Kent County Council, cost £1,080.01
- b) Short Street Re- Lining Request from Parishioner – reported to Kent County Council Highways

9. COMMUNITY INITIATIVES

- a) Parish Noticeboard for Goodnestone – Park View Close site agreed by Dover District Council – cost £718.04 from White Hill Direct Ltd.
- b) New litterbin for Goodnestone – Park View Close site agreed by Dover District Council – cost of bin and installation £350, annual emptying cost £175 from Dover District Council.
- c) Millenium Field – How to maximise usage and add value to the village
- d) Environmental Fund – Options for spending budget held over from previous year
- e) Mowing Contract – three quotes
- f) Defibrillators – codes now known, new pads required - £56 per set from Defib Store, registering with The Circuit

10. FINANCE

- a) Unity Trust Bank
- b) Fixed Asset Register
- c) Pensions Regulator – Declaration of Compliance completed
- d) Staff Salary Increase as of 1 April 2024

The Clerk is currently paid at SCP21 with an annual increment due in April 2024 making it SCP22 with future increments due in April each year to a maximum of SCP23, subject to satisfactory performance. Increase of 28p per hour, annual increase of £40.32 as at 1st April 2023.

- e) Dover & District Bee Keepers Association – Grant request - £50
- f) AGAR – External auditors Mazars – deadline 30th June 2024, Councillor Check & Internal Audit to organise
- g) Risk Assessment 23/24
- h) Rural England Prosperity Fund Grant Scheme

11. PAYMENTS

- a) **Payments to be approved**

Business	Service	Invoice	Amount
Joanna Jones	Clerk's Net Salary March		£153.64
HMRC	PAYE - March		£38.60
Joanna Jones	Clerk's Expenses – Working from Home Allowance		£22.00

12. PLANNING

a) Planning Applications

i)DOV/23/00951

Proposal: Approval of reserved matters relating to layout, scale, appearance, access and landscaping for 39 residential dwellings on phase 3 parcel 1, together with details for conditions 2,21,22,24,25,32,35,37,38,39,42 and 44 pursuant to outline planning permission 19/00821.

Location: Phase 3 Parcel 1, Land for Aylesham Village Expansion North of, Dorman Avenue North, Aylesham

b) Planning Decisions

i)

c) Planning Correspondence

i)

d) Report

13. CORRESPONDENCE

- a) KALC (Kent Association Local Councils) & NALC (National Association Local Councils) – all updates emailed
- b) Free framed Portrait of the King – applied for
- c) Dover District Council – British Pilgrimage Trust Sanctuary Scheme
- d) Letter of support for path/handrails request - Church Warden Holy Cross
- e) Nomination for English Heritage Blue Plaque Scheme

14. CHILLENDEEN WINDMILL

- a) Proposed KCC Consultation to Divest

15. COMMUNICATION

16. EVENTS

- a) Training – KALC & Local Meeting 24th April
- b) Celebration of New Ministry Invitation– 20th March St Nicholas Church Ash
- c) Annual Parish Assembly – Agenda
- d) Dover District Council – Sports Spectacular Duke of Yorks School – 11th April
- e) Prepared Building Resilient Communities Training Workshop – 21st May, Ashford 9.30am-4.15pm

17. PUBLIC CONTRIBUTION TIME: A short session set aside for parishioners to raise matters. Individual contributions should be kept to less than 5 minutes.

18. DATE OF NEXT MEETING

- 24th April 7.30pm – Annual Parish Assembly Goodnestone Village Hall
- 22nd May 7.30pm – Goodnestone Village Hall