

# GOODNESTONE PARISH COUNCIL

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 0EU Tel: 01304 746036/07903 739792

19<sup>th</sup> January 2024

To all members of the Parish Council

You are hereby summoned to attend the Ordinary Meeting of Goodnestone Parish Council to be held on Wednesday 31<sup>st</sup> January 2024 at Goodnestone Village Hall 7.30pm, for the purposes of transacting the following business.

Joanna Jones

Joanna Jones - Clerk to the Parish Council

## AGENDA

### 1. APOLOGIES

2. **PUBLIC CONTRIBUTION TIME:** A short session set aside for parishioners to raise matters. Individual contributions should be kept to less than 5 minutes.

### 3. DECLARATIONS OF INTEREST

4. **CO-OPTION** – to fill Parish Councillor Vacancy

5. **MINUTES OF THE MEETING** – 29<sup>th</sup> November 2023

### 6. REPORTS

a) **County Councillor**

b) **District Councillor** – Dist. Cllr Porter report emailed

c) **Council Members**

d) **Community PC** – PC Jon Bowler

### 7. ACTIONS

Action	Owner	Status	Update
Internet banking application	Clerk		To open Unity Trust Current and Deposit Accounts
Communications workshop	KS	Not started	
Dog Poo Bin Costing	KS/SB	In progress	Litter bin to be applied for once noticeboard site agreed, installation cost to be confirmed by DDC 1x Litter bin = £285.00 Annual emptying fee = £175
DDC on Demand Bus Request for extension to Goodnestone	KS	In progress	Bus is funded by section 106 funding which is linked to Aylesham development. Any extension to route would need to be agreed by Aylesham PC and DDC. Cost per journey is £3.50 and does not take bus passes as this is a private venture. PC will find out whether the community are interested in us pursuing this by putting it in Messenger Jan 2024.
Footpaths Lower Rowling/Knowlton	JA	Not started	To report on the KCC Public Rights of Way Reporting Tool
Draft Highways Improvement Plan	SB/Clerk	On-going	Pre-HIP meeting held, final HIP agreed, submit to KCC
Wheelie bin stickers	Clerk	In progress	Clerk to request 20mph toolkit from KCC Highways.
Cllr Vacancy	Clerk		Report to DDC

Bridleway EE190 - Meeting	JA/KS		JA to attend meeting, KS to promote on social media
SID Pole Position	SB/PA		Find alternative location & complete form, Clerk to submit to KCC
Parish Noticeboards			Whitehill Direct Ltd chosen as supplier, Clerk to chase DDC for response to Park View Close site request, PA to inspect Chillenden noticeboard.
Millenium Field	Clerk		How to maximise usage and add value to village – add to next agenda
Environmental Fund	Clerk		Options for spending ring-fenced budget – add to next agenda
Section 137 Grant Application	Clerk		Clerk to write pledge letter and draft Grant Application Form
Local Government Pension Scheme	Clerk		Parish Council to join and approve membership of Clerk – add to next agenda
Parish Council Insurance	Clerk		Renew
Natwest Bank Online	KS		Add the Clerk to the online Bank Account
Fixed Asset Register	Parish Councillors/ Clerk		Parish Councillors to send photos of Fixed Assets to Clerk, identify a volunteer to check the defibrillators. Clerk to construct Fixed Asset Register
Budget	Clerk		Clerk to produce 2024/25 Budget for January meeting & add Mowing Contract to the agenda.
Local Plan Meeting	PA		PA to attend and object to SAP50 in Local Plan
Metal Detecting Request	Clerk		Inform requestor that Millenium Field & Fairfield are for public use.
Neighbourhood Watch Stickers	SB		SB to attend Local Neighbourhood Watch Meeting
Chillenden Windmill	PA/Clerk		PA to speak to Friends of the Mill about registering as a Community asset, Clerk to investigate timescale for registering as a Community Asset and put on next agenda.
Website	Clerk/JA		Clerk to send AGAR, bank reconciliation, variances & 2023/24 Budget to JA, who will put on website along with DPI links to DDC.

## 8. FOOTPATHS

- a) The KCC (Bridleway EE190 at Staple & Goodnestone) Definitive Map Modification Order 2022 – Planning Inspectorate Letter – To remain at Public Footpath Status
- b) Report

## 9. HIGHWAYS

- a) Progress on Highway Improvement Plan – Councillor Sue Baker
- b) 20mph Tool kit
- c) New position for SID pole out of 20mph zone
- d) Goodnestone Road – Streetlight Out – Clerk reported to DDC
- e) *Road Closure – Goodnestone Road, Chillenden – 24<sup>th</sup> Jan 2024*

## 10. COMMUNITY INITIATIVES

- a) Parish Noticeboard for Goodnestone
- b) Millenium Field – How to maximise usage and add value to the village
- c) Environmental Fund – Options for spending budget held over from previous year

- d) Mowing Contract
- e) Neighbourhood Watch

## 11. FINANCE

- a) Draft Grant Application Form
- b) Natwest Bank Online – Parish Clerk to be registered
- c) Unity Trust Bank
- d) Fixed Asset Register
- e) Accounts – Budget v Actual to 31/12/2023
- f) Budget Talks 2024/25
- g) 2024/25 Precept Setting
- h) KCC – Kent Parish Council Winter Support Scheme
- i) Office Equipment
- j) Historic Treescape Grants - DDC

## 12. PAYMENTS

### a) Payments to be approved

Business	Service	Invoice	Amount	Proposed	Seconded
Society Local Council Clerks	Membership (10% Fee)	MEM246892-4	£23.80		
Goodnestone Village Hall	2023 Meeting rental	December 2023	£125.00		
Joanna Jones	Clerk's Net Salary Nov,Dec,Jan		£461.42		
HMRC	PAYE Nov, Dec, Jan		£115.20		
Joanna Jones	Clerk's Net Salary Feb		£153.84		
HMRC	PAYE Feb		£38.40		
Bax Thomas French Ltd	Fairfield Rent	SI9075	£50.00		
<i>Chillenden Village Hall</i>	<i>2023 Meeting Rental</i>	<i>012</i>	<i>£30.00</i>		

## 13. PLANNING

### a) Planning Applications

### b) Planning Decisions

- i) DOV/23/01233, Resurfacing of church access path, Holy Cross Church, The Street, Goodnestone, CT3 1PL - Granted

### c) Planning Correspondence

- i) DDC – ENF/23/00444 – Location: Land North of Pumping Station, Short Street, Chillenden, Kent, Subject: Removal of tree in a Conservation Area – Investigations underway

## **d) Report**

### **14. CORRESPONDENCE**

- a) KALC – all updates emailed
- b) Pre-Submission Draft of the Kent Minerals and Waste Local Plan 2024-2039 – Regulation 19 Public Consultation January 2024

### **15. CHILLENDEEN WINDMILL**

- a) Proposed KCC Consultation to Divest

### **16. COMMUNICATION**

- a) Clerk annual leave

### **17. EVENTS**

- a) Training – KALC & Community Prepared
- b) DDC Great British Spring Clean
- c) D-Day – 6<sup>th</sup> June 2024
- d) Annual Parish Meeting

**18. PUBLIC CONTRIBUTION TIME:** A short session set aside for parishioners to raise matters. Individual contributions should be kept to less than 5 minutes.

### **19. DATE OF NEXT MEETING**

27<sup>th</sup> March 7.30pm – Chillenden Village Hall

22<sup>nd</sup> May 7.30pm – Goodnestone Village Hall