

**GOODNESTONE PARISH COUNCIL
AGENDA
TUESDAY 16th May 2023
GOODNESTONE VILLAGE HALL 7:30PM**

1 APOLOGIES

2 MINUTES OF THE MEETING 26th MARCH 2023

3 GOVERNANCE CONSIDERATIONS

- 3.1 Election of New Chair of Parish Council
- 3.2 Election of Vice-Chair of Parish Council
- 3.3 Discussion on how to proceed with Parish Clerk
- 3.4 Responsible Financial Officer
- 3.5 Election of Officers
 - 3.5.1 Highways
 - 3.5.2 Planning
 - 3.5.3 Footpaths
 - 3.5.4 Internal Auditor
 - 3.5.5 Other?

4 DISTRICT COUNCILLOR UPDATE

5 POLICIES AND PROCEDURES

- 5.1 Adoption of Standing Orders
- 5.2 Adoption of Financial Regulations
- 5.3 Adoption of Code of Conduct

6 NEW COUNCILLORS

- 6.1 Completion of Acceptance of Office Forms
- 6.2 Completion of Declaration of Disclosable Pecuniary Interests Form

7 ACTIONS

| Action | Action | Owner | Status | Update |
|---------------|-----------------------------------|--------------|---------------|--|
| 005 | Summer Fayre Organising Committee | KS/CP | In progress | Proposed date is 26 th August 2023 on the cricket field. Organising committee in place and will be reaching out for volunteers. |
| 014 | Internet banking application | KS | On Hold | Awaiting re-election in case signatories change |

8 FOOTPATHS

9 HIGHWAY MATTERS

10 COMMUNITY INITIATIVES

10.1 Broadband

10.2 Dog Poo Bins

10.3 Village Fete including options for Parish Council contributions

11 FINANCE

11.1 Purchase of Books

- Copies of 'The Good Councillor's Guide' (£4.99 per copy, one for each councillor, 4 copies required)
- Copy of 'Arnold-Baker on Local Council Administration' (approx £150)

11.2 Introductory Councillor's Training

- Introductory training – online @£50+VAT or in person @£60+VAT

11.3 Invoices for Approval

| Business | Service | Invoice | Amount | Proposed | Seconded |
|-----------------|-----------------------------------|----------------|---------------|-----------------|-----------------|
| Roger Austin | Mowing | 2251 | £168.00 | | |
| Roger Austin | Mowing | 2255 | £168.00 | | |
| Kenny Ingram | Clips for Speed Camera | Expense | £13.08 | | |
| KALC | Association for Parish Councils | | £237.58 | | |
| DCC | Printing for Messenger – Feb 2023 | 1010358 | £25.00 | | |
| Roger Austin | Mowing & Rolling | 2261 | £240.00 | | |

12 PLANNING

13 WRITTEN CORRESPONDENCE

14 COUNCILLORS REPORT ON OTHER PARISH MATTERS

15 FUTURE MEETINGS – FREQUENCY, LOCATIONS AND DATES

16 AOB

17 PUBLIC CONTRIBUTION TIME

A short session set aside for parishioners to raise matters. Members of the public may participate with Chair's consent. Individual contributions should be kept to less than 5 minutes. Those wishing

to exercise the right to speak are asked to notify the Clerk of the topic to be addressed in writing or via email.

Copies of this agenda and papers referred to in this agenda can be downloaded from the 'Agendas and Minutes' page on the Goodnestone village website at <https://www.goodnestone.org.uk/parish-council>